

## RALLYCROSS SANCTION FORM INSTRUCTIONS

- Item 1: The name and number of the Region applying for the sanction and their email address.
- Item 2: List the dates for set-up and all dates for the event
- Item 3: List the name of the event
- Item 4: Provide the location of the event (address, zip code).
- Item 5: Provide the name and email of other clubs/sites that will need a copy of the Insurance.
- Item 6: RallyCross events must include a safety plan for each event site
- Item 7: List who needs to receive the insurance certificate. Please provide a day Number in case there are any questions. The insurance will be emailed.

No event should be conducted without an insurance certificate. Call Risk Management phone number outside of office hours if certificate can't be located at the time of the event 704-962-0252 / [john.beam@willis.com](mailto:john.beam@willis.com).

Please list the event officials. Please note that if there is only one Safety Steward for the event, that Safety Steward cannot participate in the event. There must be two Safety Steward's in order to compete.

List any additional insureds that need to be included on the insurance certificate and email if applicable.

The Divisional RallyCross Steward needs to approve the sanction request. The DRSS does not need to be present at the event.

Questions? Email [Sanction@scca.com](mailto:Sanction@scca.com) or call 1-800-770-2055, ext 371