



**SAFETY PLAN** (please see instructions)

EVENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

SCCA Sanction Number \_\_\_\_\_

SCCA Sanctioning Division \_\_\_\_\_ Region \_\_\_\_\_

Chairman: _____	Cell phone: _____
Safety Steward #1: _____	Cell phone: _____
Safety Steward #2: _____	Cell phone: _____
Landowner: _____	Cell phone: _____
Address of Event Location: _____, _____	
Street address	City ST

Length of course: \_\_\_\_\_ miles Description of course: \_\_\_\_\_

Directions from major intersection: \_\_\_\_\_

**Emergency Contact Information:**

Agency	Emergency Phone Number	Contact Name (if known)
Police		
Sheriff		
State Highway Patrol		
Ambulance		
Fire/Rescue		

**Emergency Response Procedures:**

**What will you do if there is a medical or competitor emergency? (please be specific)**

Who is responsible for:	Name / Phone
Decision making if an incident occurs	
Notifying the authorities	
Primary Event Spokesman	
Gathering Incident-related Information	

fax, mail or email to: **email** [rxb@scca.com](mailto:rxb@scca.com) **fax** 785-861-1731

**SCCA Rally Department**  
**PO Box 19400**  
**Topeka, KS 66619-0400**

## RallyCross Safety Plan Instructions:

Safety plans have long been used in rally events to provide assurance that the proper steps have been taken for competitor, spectator and worker safety. Starting January 1, 2005, completion of the form became mandatory for all RallyCross events.

The purpose of this safety plan is to provide a form to organize the safety aspects of an SCCA RallyCross event to enable quick and reliable decision making in the event of an incident at an event.

It must be completed and sent to the SCCA Rally Department before a sanction number will be issued. A fax copy will be acceptable providing it can be easily read.

The form has been designed to provide a simple, easy-to-use listing of the important information related specifically to an individual event.

The first section details the physical location and people involved in organizing the event. Contact information is there if needed, and will usually be a cell phone, but not always.

Each event is assigned a sanction number by the SCCA National Office (Rally Department). It's not likely that number will be available prior to submission of the form, so just leave it blank and the Rally Department will fill it in.

The next section deals with the course. We want a rough length to determine the areas of the country with longer courses (potential candidates for Division and National events). The nearest 0.10 miles is sufficient. A short description of the surface is also required. The directions may seem a little strange, but if the event is in a rural area, some of the authorities may need a set of directions to get there. If this is done in advance, it's ready to be read when calling for assistance.

A list of contacts follows. Not all law enforcement may be available or needed in every area, but an ambulance contact definitely is needed. With these contacts listed, if the number is not 911, it will be at hand and ready to be dialed if needed (hopefully not). The information is then combined into a short description of what will be done if an incident occurs and who will be responsible for gathering relevant information. The four areas where information needs to be gathered or decisions made cannot be handled by one person. No persons name should be listed more than twice, and, ideally, separate people will have individual responsibility for decision making and/or information gathering. It's unfair to place the burden of total responsibility on a single person.

Completion of these safety plans is a demonstration to Risk Management that we take safety seriously in this sport. Continued demonstration of this concern will serve as a basis to demonstrate our concern for event, spectator, worker and competitor safety. Thank you for your assistance.

Any questions or concerns should be addressed to the Rally Department at the SCCA National Office in Topeka, KS.