



14 or 15-YEAR-OLD COMPETITION LICENSING PROCESS

(Revised 11/28/2017)

FIRST STEPS

1. It is the responsibility of the 14 or 15-year-old applicant to contact their Divisional Licensing Administrator to start the process of obtaining their Novice Permit.
2. Applicant will send their racing resume which shall include references and race results to their Divisional Licensing Administrator (DLA).
 - a. The DLA will contact the applicant for either a face-to-face or telephone interview using the Interview Questionnaire form.
 - b. The DLA will determine whether the applicant is approved for a Novice Permit.
3. The DLA will notify Member Services of their decision (approved or denied) via email and send the completed and signed Interview Questionnaire form and all other relevant paperwork (i.e. racing resume, references, etc).
 - a. If denied, there is not an appeal process. The decision of the DLA is final.
4. Applicant will complete Novice Permit application and Annual Parental Consent-Release and Waiver of Liability-Assumption of Risk and Indemnity Agreement and a completed Minor's Assumption of Risk Acknowledgement (note: forms vary by state and witnessing method) form and send all three forms along with \$125.00 payment to the National Office.
5. Once all required paperwork is received, Member Services will proceed with processing the application for the 14 or 15-year-old and send them the specially marked Novice Permit (bright green label).

AT THE TRACK

1. The 14 or 15-year-old driver will register at the event and receive their Tech Card.
2. Before proceeding any further, the driver MUST present his/her specially marked Novice Permit to the Event Chief Steward/Asst. Chief Steward. The CS will keep the Novice Permit through the end of the event.
3. At the end of the event, the Chief Steward will complete the appropriate page of the Novice Permit with his/her observations of the driver's performance.
4. The 14 or 15-year-old driver must pick up the completed Novice Permit from the Chief Steward before leaving the event.

OTHER INFORMATION

1. **Driver Licensing Administrators:** Send your approval emails to MEMBERSHIP@SCCA.COM.
2. A 14 or 15-Year-Old Novice Permit will be issued in the form of a Novice Permit with a distinctive cover. It must be used for all driver school and regional events until the driver reaches the age of 16. If a driver completes the requirements for a Full Competition License before turning 16, he/she may submit the Upgrade License Application and payment to the National Office. The Full Competition License will replace the Novice Permit.