

INTRODUCTORY SECTION

I.1 SOLO® EVENTS

I.1.1 DEFINITION

A Solo® Event is any event (where an event is considered to be an entire program of competitions) in which one automobile at a time is timed over a clearly defined course with elapsed time and appropriate penalties for course deviations being the determining factor for awards. This shall not preclude the running of more than one car at a time provided they are separated on course by adequate time and distance to eliminate any possibility of a passing situation.

I.1.2 REVISION OF THE SOLO® RULES

The SCCA® may revise these rules or issue supplements to them at any time via Tech Bulletins in the official SCCA® publication and/or on the official SCCA® website (www.scca.com). All supplements will have a published effective date.

If circumstances create a situation where a rule clarification or change is found necessary to be implemented immediately, the SCCA® Board of Directors may issue a memorandum stating the change and its effective date. These memorandums will be posted on the SCCA® website and published in the official SCCA® publication.

I.1.3 REPLACEMENT OF THE SOLO® RULES

Effective on January 1 of each year, all previous editions of the Solo® Rules will be superseded by the current edition. No revisions previously published in the official SCCA® publication or on the official SCCA® website (www.scca.com) will remain in effect unless included in the new edition of the Solo® Rules.

I.1.4 SOLO® EVENT

A Solo® Event is a non-speed driving skill contest such as, but not limited to, autocrosses and slaloms. These events are run on short courses that emphasize the driver's ability and the car's handling and agility. Competition licenses are not required and hazards to spectators, participants, and property do not exceed those encountered in normal, legal highway driving. All Solo® events must be sanctioned by the SCCA®, Inc. The Solo® Rules are mandatory for use in SCCA® Solo® National Tour and National Championship events and standards set forth in the Solo® Rules must be adhered to by all SCCA® Regions who organize, sponsor, co-sponsor, or sanction a Solo® Event.

While the right to protest in proper cases is undoubted, it should be remembered that Solo® events are sporting events to be conducted in a sporting spirit, that all events are organized and managed by amateurs who cheerfully give their time and do their best, that the competitor may expect some imperfections of the organizers and of his fellow competitors, and that, to a reasonable extent, these things are part of the chances he takes in entering the competition.

I.2 SOLO® EVENTS BOARD (SEB)

I.2.1 APPOINTMENT

The SCCA® Board of Directors (BOD) shall annually appoint the SCCA® Solo® Events Board (SEB). Current appointees are listed on the SCCA® website (www.scca.com), published in the current edition of the SCCA® Directory, published in an early current-year issue of the official SCCA® publication, or available from the SCCA® National Office.

I.2.2 DUTIES

- A. The Solo® Events Board (SEB) submits to the SCCA® BOD recommended rules and standards for the conduct of SCCA® Solo® Events. The SEB monitors the execution of these approved rules and standards for SCCA®-sanctioned Solo® Events and maintains liaison with the Solo® Development Coordinators (SDCs).
- B. The monitoring of these rules includes the issuing of clarifications regarding them. Requests for clarification or advance determination of legality must be accompanied by sufficient information to adequately describe the situation. The supporting documentation may include photographs, drawings, and/or excerpts from manufacturer service manuals/documents, parts catalogs, or similar information. A minimum of six weeks must be allowed. The requestor has the burden of adequately and accurately describing each situation and the desired action. Members are cautioned that rulings based upon information provided are not irrevocable if new information becomes available or if the underlying rules are subsequently changed. Send requests to:

www.soloeventsboard.com or www.sebscca.com

C. National Championship (“Nationals”)

1. The SEB will annually make an on-site inspection of the Solo® National Championship courses prior to giving final approval. The purpose of this inspection shall be to ensure a safe event, to assure protection of spectators and property, to verify the use of appropriate courses, and the suitability of the program (including the event supplementary regulations).
2. The SEB shall appoint the respective Chief Stewards, Chairmen of the Protest Committees, approve Solo® Safety Stewards, and other Chiefs of Specialties such as Timing, Tech, Impound, and Course for the Solo® National Championship events. Any SEB member in attendance at the Solo® National Championship may serve on the Appeals Committee.

I.2.3 CORE VALUES

The decisions of the Solo® Events Board (SEB) are based upon three core values that together equate with member value. These core values are as follows:

1. Increased participation and involvement.
2. Providing a variety of classes to satisfy a range of economies and commitments.
3. Evolving rules in a planned manner.

Each topic before the SEB is compared to these core values to ensure an overall positive effect. It is recognized that an individual decision may at times result in a disadvantage or increased cost to some individual members, but that the decision reached is based on the long-term benefit for the majority of the members.

I.3 SOLO® DEVELOPMENT COORDINATOR (SDC)

I.3.1 MEMBERSHIP

Solo® Development Coordinators (SDCs), one per SCCA® Division, are appointed annually by the Solo® Events Board (SEB), subject to approval by the SCCA® Board of Directors (BOD). Current appointees are listed on the SCCA® website (www.scca.com), published in the current edition of the

CORE VALUES

Increased Participation
and Involvement



**Member
Value**

Variety of
Competition
Experiences

Evolving Rules
in a Planned
Manner

SCCA® Directory, published in an early current-year issue of the official SCCA® publication, or available from the SCCA® National Office.

1.3.2 RESPONSIBILITIES

Solo® Development Coordinators are responsible to the Solo® Events Board (SEB) as follows:

- A. Serve as a resource to Regions within the Division to assist them with program challenges, including but not limited to growth/expansion, operational matters, site acquisition/maintenance, communications, promotion, and training/educational opportunities.
- B. Maintain liaison with the SCCA® National Office, the SEB, Divisional Solo® Safety Steward, and other appropriate Division Officials, including Division Meeting organizers.
- C. Notify SCCA® Solo® Department of the dates of any Inter-Regional Solo® events and the organizational structure of the program.
- D. Serve as a resource to the SCCA® National Office and the SEB to share and propagate best practices as developed and performed by the Regions within the Division.

1.4 SOLO® SAFETY STEWARD (SSS) PROGRAM

1.4.1 SCOPE

The Solo® Safety Steward (SSS) program is designed to provide reasonable precautions with regard to safety at all SCCA® Solo® Events. The SSS program is governed by this Section and the SSS Guidebook (Appendix E).

1.4.2 DUTIES

The primary duties of the Solo® Safety Steward (SSS) shall concern the safety of participants and non-participants. This includes course security, which is defined as maintaining control over non-participant access to the course. Course layout relative to driver and worker safety is also a concern of the SSS. The SSS is responsible to their Divisional Solo® Safety Steward (DSSS) as follows:

- A. Serve as an SCCA® representative on inspection of any Solo® site.
- B. Serve as SSS at all Solo® events, with prime responsibility and vested authority to ensure all necessary safety precautions are taken with respect

to spectator, worker, and driver (i.e., course layout) safety. Control over course design extends only to such issues as on-course or near-course hazards and not to design philosophy. In SCCA® Solo® events, safety issues are those such as listed in Solo® Rules Sections 2.1 and 2.2.

- C. Verify that the certificate of insurance is correct and present at the event site. This should be done either by visual inspection of the certificate or by telephone confirmation with SCCA® Risk Management. If certificate is not available, call:

John Beam, 704-962-0252

- D. In the event of an accident/incident during an event, notify all SCCA® officials and the insurance carrier of SCCA® as indicated in the Appendix E.VIII.F and the Accident/Incident Report Form. A preliminary report shall be mailed within seven days and a more complete report mailed within a reasonable time thereafter. The SSS shall respond to all questions from SCCA® officials assigned to investigate the accident/incident. However, no discussion on the accident shall be carried on with outside parties (except law enforcement authorities) without authorization by SCCA®. In any discussion, only statement of fact, rather than opinion, should be offered. Mail all completed reports to the appropriate SCCA® and/or insurance carrier offices.
- E. It is the responsibility of every SSS to file a report concerning the conduct of an event with the SCCA® National Office Solo® Department if such conduct is substandard to the safety rules referenced in the Solo® Rules.

I.4.3 ADMINISTRATION

The Regional Executive (RE) of the Region or his/her designated representative shall appoint the SSS for Regional Solo® events. He/she must be qualified to officiate at each event appointed and the SCCA® National Office Solo® Department shall be notified of such appointment at the time of the insurance application. Changes to the appointment can be made prior to the event by notifying the SCCA® Solo® Department or, in emergencies, the next business day after the event. The Divisional Solo® Safety Steward (DSSS) will advise the SCCA® Solo® Department of all new SSS in his/her division so that licenses can be issued and the National list maintained.

The SSS may appoint a substitute SSS to act as the SSS during times that the regular SSS is competing. The substitute must hold the same or higher grade of SSS license.

The SSS may appoint a Deputy SSS if the course design cannot be visually observed by one person. The SSS shall use discretion in making these appointments. A list of all of those appointed shall be included with the post-event summary.

It is suggested that where Deputies are used, a radio network separate from that used for driver safety be used; but that the SSS have contact with the driver safety network as well.

The SSS shall appoint assistants for the purpose of on-the-job training at each event. This assistant may serve as a Deputy SSS when required.

In the event of a breach in course security, which might endanger any spectators, workers, or drivers (i.e., course layout), the SSS has the authority to stop the event until the breach is remedied.

I.5 SOLO® SAFETY COMMITTEE (SSC)

I.5.1 MEMBERSHIP

The Solo® Safety Committee (SSC) will consist of six SCCA® members plus a Chairman appointed annually by the Solo® Events Board (SEB), subject to approval of the SCCA® Board of Directors. Current appointees are listed on the SCCA® website (www.scca.com), published in the current edition of the SCCA® Directory, published in an early current-year issue of the official SCCA® publication, and available from the SCCA® National Office.

I.5.2 DUTIES

- A. Coordinate the Solo® Safety program.
- B. Hold SSS training seminars as required. Appoint qualified members to serve as Instructors at seminars if an SSC member or a Divisional Solo® Safety Steward (DSSS) cannot be in attendance.
- C. Shall appoint a DSSS for each SCCA® Division and supervise the administration of his/her duties.
- D. Submit a written status report to the Solo® Events Board (SEB) 30 days prior to each scheduled meeting. This report will include an update for the Solo® Events Program five-year Plan.
- E. Shall appoint an SSS, and deputies as required, for the Solo® National Championship event, with the approval of the SEB.

I.6 DIVISIONAL SOLO® SAFETY STEWARD (DSSS)

I.6.1 MEMBERSHIP

Divisional Solo® Safety Stewards (DSSS) are appointed annually by the SSC, subject to the approval of the Solo® Events Board (SEB). Current appointees are listed on the SCCA® website (www.scca.com), published in the current edition of the SCCA® Directory, published in an early current-year issue of the official SCCA® publication, and available from the SCCA® National Office.

I.6.2 DUTIES

Divisional Solo® Safety Stewards:

- A. Shall be appointed by the SSC, subject to the approval of the Solo® Events Board (SEB).
- B. Shall hold the highest grade of SSS license necessary for the Division in which he/she serves.
- C. Issuance of license and subsequent routine renewals shall be handled by the SCCA® Membership Department at the National Office.
- D. Shall maintain up-to-date records of all license holders within the Division and advise the SSC and the SCCA® National Office Solo® Department of the names and address of members who are approved for licenses.
- E. Shall ensure that each Solo® Region within the Division has at least one qualified SSS.
- F. Shall maintain a record of all SSS appointed to Regional Events and upon notification of such appointment, verify proper license grade.
- G. Shall report to the SEB on the compliance with safety rules at Solo® Events. Shall make recommendations concerning possible action toward a region or an SSS for failure to adhere to or implement safety rules contained within the Solo® Rules or Solo® Safety Publication.

I.7 CO-SANCTIONED/CO-SPONSORED EVENTS

The prohibition against co-sanctioning and/or co-sponsoring events by SCCA® shall not prevent cooperation by SCCA® Regions with other organizations provided that the events are controlled by the sanctioning Region and are conducted in accordance with SCCA® rules and regulations pertaining to the event.

I.8 SITE SAFETY PLAN

It is strongly recommended that each Region develop and implement an event site safety plan. Upon request, the SCCA® National Office Solo® Department can assist a Region in developing a plan by providing a sample of the plan used for the National Solo® Championship. If a Regional plan is developed, it should be submitted to the Divisional Solo® Safety Steward (DSSS) for review prior to implementation.

I.9 ENFORCEMENT BY THE SCCA®

- A. All SCCA® Solo® Events shall be subject to an unannounced inspection by a Solo® Development Coordinator (SDC), a member of the SSC, an SSS, a Solo® Events Board (SEB) Member, or the SCCA® National Office Solo® Department who will evaluate the compliance of the event with the mandatory provisions of the SCCA® Solo® Rules. They have the authority to bring rule infractions to the attention of the Event Chairman for corrective action and will file a written report with the SCCA® Solo® Department noting whether or not corrective action was taken.
- B. Regions which solely or jointly organize, conduct, sanction, or otherwise cooperate in the organizing of a Solo® Event that does not comply with these Rules shall be subject to the following, as determined by the SEB. A hearing before one or more members of the Board designated for the purpose by the Chairman will be granted at a Region's request before the measures proposed are made final.
 1. **WARNING:** During the period of which the Region must submit Solo® courses to the Solo® Development Coordinator (SDC), to other officials designated by the Board, for prior approval; and will be subject to unannounced inspection by the SDC or Board Member, SCCA® Solo Department, or designee.
 2. **SUSPENSION:** During the period of which the Region may not be involved, in any way, in the organizing of Solo® Events.
- C. In addition to the foregoing, the Region is also subject to such other penalty as may be imposed by the Board of Directors.

I.10 INSURANCE REQUIREMENTS

I.10.1 EVENT INSURANCE REQUIREMENTS

All SCCA®-sanctioned events must be insured for Event Liability and Participant Accident coverage by the SCCA® Event Insurance Plan. Coverage details can be found in the current copy of the SCCA® Insurance Handbook or by contacting the SCCA® Risk Management Department. The Event Chairman shall not let the event begin until assured by the receipt of an appropriate insurance certificate that the insurance requirements have been met and the certificate is posted at the event.

If a certificate is not available, call the following number immediately:

John Beam: (704) 962-0252

I.10.2 INSURANCE APPLICATION PROCEDURES

The Event Chairman must submit an SCCA® Sanction Application/Master Insurance Plan Request Form at least 14 days prior to the event. Each Request Form must designate a SSS.